

City Council Fiscal Year 2021/22 Budget Hearing & Special Meeting - Agenda

Tuesday, May 25, 2021 at 6:00 PM
Remote Meeting via Zoom

ZOOM REMOTE MEETING INFORMATION

Webinar ID: 963 4559 9131

Password: 177959

Online: <https://zoom.us/j/96345599131?pwd=OGsvcFAzRDVZ3lpZ3U0a1ZvcWdSZz09>

Telephone: 646.558.8656 or 312.626.6799

In accordance with Emergency Orders issued by the Michigan Department of Health and Human Services, Oakland County, local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

1. **Call to Order** by Mayor Garrett (in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Public Comments for Items on the Agenda** (Speakers are limited to 3 minutes)
 - A. Public Hearing - Fiscal Year 2021/22 Budget
 - B. Fiscal Year 2021/22 Budget – Budget Hearing
6. **Public Comments for Items on the Agenda** (Speakers are limited to 3 minutes)
7. **Action Requests - For Consideration / Approval**
 - A. Adoption of Fiscal Year 2021/22 Budget Resolutions
8. **Public Comment**
9. **Mayor and Council Comments**
10. **Adjourn**

**CITY OF LATHRUP VILLAGE
NOTICE OF PUBLIC HEARING
FISCAL YEAR 2021-22**

In accordance with Emergency Orders issued by the Michigan Department of Health and Human Services, Oakland County, local officials, State of Michigan legislation, and City of Lathrup Village's Declaration of a Local State of Emergency (March 2020), that continues to exist and which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

Notice is hereby given that a public hearing will be held on the FY 2021-22 Projected Budget, on Tuesday, May 25, 2021 at 6:00 p.m., being held via a Virtual Electronic Meeting to obtain public input.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

The complete budget is on file in the office of the City Clerk for public inspection during office hours and available online at www.lathrupvillage.org.

ZOOM REMOTE MEETING INFORMATION

Telephone:

US: +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799

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Link: <https://zoom.us/j/96345599131?pwd=OGsvcFAzRDAvZ3lpZ3U0a1ZvcWdSZz09>

Public Comment Form Link: <https://lathrup-mi.municodemeetings.com/bc-citycouncil/webform/public-comment-submission-form>

Yvette Talley, City Clerk
City of Lathrup Village



A HERITAGE OF GOOD LIVING

Dr. Sheryl L. Mitchell Theriot

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

Item B.

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell Theriot, City Administrator

DA: May 25, 2021

RE: Fiscal Year 2021/22 Budget – Budget Hearing

The Budget Hearing was rescheduled from May 17, 2021. The recommended budget anticipates the continuation of the extenuating circumstances created under the COVID-19 pandemic has impacted government and business operations. Although revenues were decreased in this current year, additional grant sources helped to offset the projected deficit for the current Fiscal Year 2020/21.

We have taken a very conservative approach in providing projections. The proposed revenues have not yet rebounded. We anticipate receiving over \$400,000 in American Rescue Program funding, however, since the guidelines regarding the specific use of these funds and when it will be received is still uncertain, these funds are not reflected in either the current FY 2021/21 or proposed 2021/22 budgets.

FISCAL YEAR 2021-2022 PROPOSED

The complete proposed SUMMARY OF REVENUES and EXPENDITURES are summarized as follows:

FUND	FY 2021/2022 REVENUES	FY 2021/2022 EXPENDITURES	FUND BALANCE IMPACT	ENDING FUND BALANCE
General Operating Fund	\$4,337,350	\$4,564,124	(\$ 225,775)	\$ 1,515,031
Major Streets	\$1,415,801	\$1,328,926	\$ 86,875	\$ 707,662
Local Streets	\$1,241,404	\$1,548,286	(\$ 306,882)	\$ 10,830
Water	\$3,382,130	\$2,935,887	\$ 446,243	\$ 6,757,768
Sewer	\$2,420,088	\$2,447,634	\$ 12,454	
Debt Service		\$ 471,847		
Capital Acquisitions	\$ 110,850	\$ 110,450	\$ 71,602	
TOTAL ALL OPERATING FUNDS	\$12,947,622	\$13,407,155		
DDA	\$ 347,443	\$ 304,754	\$ 70,473	\$1,410,523
TOTAL ALL FUNDS	\$13,295,065	\$13,711,909		

MILLAGE RATE

- The FY 21/22 millage rate is projected at **24.4906**.
 - This generates \$2.73 million in general operating revenues (approx. \$20,000 increase)
- **General Operating Millage is reduced to 17.8783** (from FY 20/21: \$18.1912)
- Rate includes the citizen authorized **Street Bond Millage of 3.9307**
- The Taxable Value is based on \$152,930,000

MILLAGE RATE BREAKDOWN AND RESULTING REVENUES - 21-22

MILLAGE TYPE	AUTHORIZED MAXIMUM	19-20 HEADLEE MAXIMUM	20-21 HEADLEE MAXIMUM	F.Y. 20-21	F.Y. 21-22	REVENUE PRODUCED	REVENUE NEEDED	DIFFERENCE	
General Operating	20.0000	18.5172	18.1912	18.1912	17.8783	2,734,128	2,960,904	(226,776)	
Refuse	3.0000	2.7775	2.7286	2.7286	2.6816	410,097	385,940	24,157	
Debt Streets	3.9307	N/A	3.9307	0.0000	3.9307	601,122	83,293	517,829	
TOTALS	26.9307	21.2947	24.8505	20.9198	24.4906	3,745,347	3,430,136	315,210	
Taxable Value Calculation:							152,930		

Maximum Millage Rate					
FY	General Operating	Refuse	MRF	Taxable Value	Cost to City
2014	20.0000	3.0000	1.0000	\$ 117,882.63	N/A
2015	20.0000	3.0000	1.0000	\$ 120,560.08	N/A
2016	19.8320	2.9748	0.9916	\$ 122,069.08	\$ 23,583.75
2017	19.7269	2.9590	0.9947	\$ 125,854.28	\$ 39,527.81
2018	18.5172	2.7775	0.9801	\$ 133,716.30	\$ 228,026.41
2019	18.5172	2.7131	0.9768	\$ 145,439.54	\$ 257,389.88
2020	18.5172	2.6501	0.9768	\$ 149,200.00	\$ 273,436.01
2021	18.1912	2.6035	0.9824	\$ 152,930.00	\$ 337,260.07

General Operation		Refuse	
20-21 Max. Millage Rate	18.1912	20-21 Max. Millage Rate	2.7286
21-22 Max. Millage Rate	17.8783	21-22 Max. Millage Rate	2.6816

Fiscal Year	General Op Millage Rate	Debt Service	Refuse	Total
2010-11	18.0000	0.0000	2.1755	20.1755
2011-12	18.0000	0	2.3185	20.3185
2012-13	18.0000	0	2.4731	20.4731
2013-14	20.0000	0	2.5644	22.5644
2014-15	20.0000	0	2.56	22.5600
2015-16	19.8316	0	2.5644	22.3960
2016-17	19.7269	0	2.9777	22.7046
2017-18	19.3342	0	2.9001	22.2343
2018-19	19.3342	0	2.9001	22.2343
2019-20	18.5172	0	2.7775	21.2947
2020-21	18.1912	0.0000	2.7286	20.9198
2021-22	17.8783	3.9307	2.6816	24.4906

GENERAL FUND REVENUES

- Constitutional Revenue Sharing payments reflect a decrease of approximately 2%.
- The FY 2021/22 budget reflects an overall decrease in revenue of \$287,306.
 - Not carried forward from the current year are grants for Public Safety Payroll Reimbursement, First Responder Hazard Pay and other Coronavirus Relief Funds.
- FY 2021/22 General Fund Expenditures are reduced \$233,931.
- This still reflects a General Fund shortfall of \$226,775, that would need to come from other resources or the fund balance.

**CITY OF LATHRUP VILLAGE
SUMMARY OF REVENUES BY FUND AND SOURCE
FY 2021-22**

FUND/ACTIVITY	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
GENERAL FUND						
BEGINNING FUND BALANCE	1,633,644	1,633,373	1,633,373	1,633,373	1,741,806	108,433
TAXES:						
General Operating	2,495,395	2,714,127	2,714,127	2,610,478	2,734,128	20,001
Public Safety	-	-	-	-	-	-
Refuse Collection	356,292	407,107	407,107	394,224	410,097	2,990
Library	-	-	-	-	-	-
Streets	-	-	-	-	-	-
Administrative Fee	82,569	81,000	82,540	82,529	81,000	-
Tax Penalties	35,273	35,000	35,000	12,736	35,000	-
Total - Taxes	2,969,529	3,237,234	3,238,774	3,099,967	3,260,226	22,992
STATE SHARED REVENUE	385,762	416,425	416,425	164,040	409,118	(7,307)
FEDERAL AND STATE GRANTS	2,029	292,270	300,000	292,270	-	(292,270)
OTHER REVENUE	622,672	678,727	546,237	425,997	668,006	(10,721)
TRANSFER - OTHER FUNDS	-	-	-	-	-	-
Total Resources Available	5,613,636	6,258,029	6,134,809	5,615,647	6,079,156	(178,873)
REVENUES NEEDED	3,979,992	4,624,656	4,501,436	3,982,274	4,337,350	(287,306)
EXPENDITURES	3,980,264	4,788,056	4,393,003	3,500,707	4,564,125	(223,931)
OPERATING TRANSFERS OUT						-
FUND BALANCE NEEDED	(273)	(163,400)	108,433	481,566	(226,775)	(63,375)
ENDING FUND BALANCE	1,633,644	1,469,973	1,741,806		1,515,031	
MAJOR STREETS	331,152	389,595	1,183,020	151,110	1,415,801	1,026,206
LOCAL STREETS	382,911	293,068	1,158,634	239,266	1,241,404	948,336
WATER	726,622	1,130,678	1,127,978	633,434	3,382,130	2,251,452
SEWER	1,308,780	1,952,101	1,928,401	1,156,562	2,460,088	507,987
CAPITAL ACQUISITIONS	113,694	97,021	96,971	96,888	110,850	13,829
Total - All Operating Funds	6,843,151	8,487,119	9,996,440	6,259,534	12,947,622	4,460,503

**All Revenues By Fund
Type- FY 2021-22**

Type	Revenue	Percentage
General Fund	\$ 4,337,350	33.50%
Major Road Fund	\$ 1,415,801	10.93%
Local Road Fund	\$ 1,241,404	9.59%
Water Fund	\$ 3,382,130	26.12%
Sewer Fund	\$ 2,460,088	19.00%
Capital Acquisitions	\$ 110,850	0.86%
Total	12,947,622	100.00%

GENERAL FUND – OTHER REVENUES

- **Other Revenues** is reduced by \$10,721
- **Licenses & Registrations** is increased to reflect enhanced efforts with Business Licenses
- **Community Room Rental** Revenues reduced further to \$15,000.
- The reduction in **donations** reflects the amount that the Lathrup Village Community Foundation has approved. Also, \$7,800 that is for the summer concert performers will be paid directly by the LVCF.

GENERAL FUND OTHER REVENUES	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Miscellaneous	12,558	9,000	6,500	4,300	9,000	0
Delq Personal Property Revenue	6,274	4,000	1,000	924	3,000	(1,000)
Investment Interest	22,915	15,000	15,000	10,722	15,000	0
Tax Appeals	-	-	-	-	-	0
Workers Compensation Dividend	4,771	-	-	-	-	0
Property & Liability Dividend Rev	6,878	6,500	5,349	5,349	6,500	0
Building Permits	45,188	95,000	95,000	69,892	95,000	0
Employee Benefit Contributions	16,000	4,500	-	-	4,500	0
Zoning, Site Plan, Special Use Perm	11,048	6,000	9,000	9,273	9,000	3,000
Plumbing and/or Heating Permits	13,740	24,500	16,000	12,592	24,500	0
Electrical Permits	9,596	16,000	11,000	9,814	16,000	0
Licenses & Registrations	3,495	9,000	14,000	13,220	14,000	5,000
Dog & Cat Licenses	1,289	1,100	1,500	1,241	1,100	0
Cable TV Franchise Fees	115,063	120,000	10,000	58,332	120,000	0
Michigan Job Training Council Fund	805	1,000	1,000	616	1,000	0
SMART Municipal Credits	-	8,700	25,610	25,610	8,700	0
District Court Fines	127,175	120,000	120,000	65,685	120,000	0
Community Development Block Gra	1,219	4,000	14,137	-	8,000	4,000
Sidewalk Permits & Repairs	-	10,000	-	-	15,000	5,000
Nextel Lease	-	-	-	-	-	0
American Tower-Metro-PCS Lease	41,369	45,000	45,000	31,026	45,000	0
Water Fund Lease of DPS Building	4,917	4,917	4,917	4,917	4,917	0
Equipment Rentals - Brush Chippin	-	-	-	-	-	0
Road Funds Lease of DPS Building	1,639	1,639	1,639	1,639	4,000	2,361
Retirees Spouse Medical Coverage	-	-	-	-	-	0
Recreation Fees	29,744	10,000	7,000	5,437	15,000	5,000
Dog Park Revenue	-	2,500	4,000	3,241	1,500	(1,000)
Tree Sales, Woods Chips Sales	160	-	-	-	-	0
Community Center Rental	33,366	25,000	6,000	3,065	15,000	(10,000)
Police Forfeitures Rev - State	-	-	-	-	-	0
Police Forfeitures Rev - Federal	-	-	-	-	-	0
Police Charges for Services	14,131	15,000	16,500	15,523	15,000	0
AT & T Lease	60,889	60,889	60,889	45,667	60,889	0
Donations	9,869	14,000	5,535	-	1,400	(12,600)
Election Reimbursements	-	8,268	8,268	8,268	-	(8,268)
Public Service Reimbursement	9,242	20,000	20,000	13,253	20,000	0
Metro Authority Act Payment	17,096	15,000	15,000	-	15,000	0
Sale of Fixed Assets	-	-	-	-	-	0
Workers Comp Reimbursement	-	-	-	-	-	0
Insurance Reimbursement	-	-	-	-	-	0
Insurance Recoveries	2,236	2,214	2,214	2,214	-	(2,214)
Sale of Abandoned Property	-	-	4,179	4,176	-	0
SOCRRA Refund	-	-	-	-	-	0
Code Enforcement Revenue	-	-	-	-	-	0
Total - Other Revenue	622,672	678,727	546,237	425,997	668,006	(10,721)

SUMMARY OF EXPENDITURES

- Most noteworthy is just every **internal department has reduced expenses.**
- The original **Capital Improvement Plan** reflected acquisitions of \$331,450. This was dramatically reduced in the proposed budget to \$100,450.
- Increases in Major/Local Streets, Water/Sewer Fund, and the Debt Service Fund are all related to the **Street and CIP Bond projects** that were authorized.

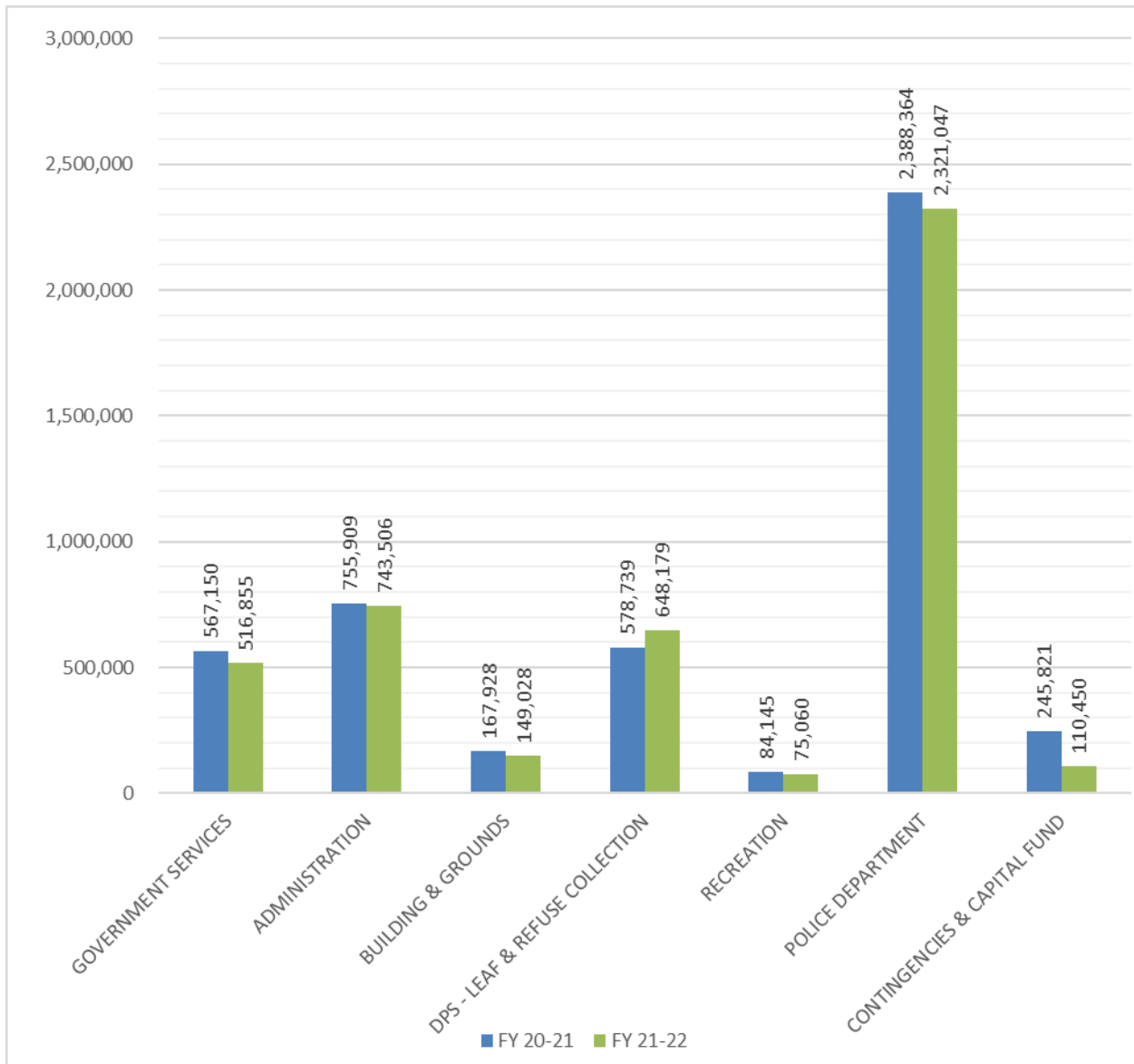
CITY OF LATHRUP VILLAGE
SUMMARY OF EXPENDITURES BY FUND AND SOURCE
FY 2021-22

DEPARTMENT	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
GOVERNMENT SERVICES	472,421	567,150	405,804	381,788	516,855	(50,295)
ADMINISTRATION	644,741	755,909	721,541	551,197	743,506	(12,403)
BUILDING AND GROUNDS	119,461	167,928	147,928	114,149	149,028	(18,900)
POLICE DEPARTMENT	2,060,522	2,388,364	2,377,064	1,740,611	2,321,047	(67,317)
DPS- LEAF & REFUSE COLLECT	489,068	578,739	435,000	419,162	648,179	69,440
RECREATION	81,101	84,145	59,845	47,979	75,060	(9,085)
CONTINGENCIES & CAPITAL FUN	112,950	245,821	245,821	245,821	110,450	(135,371)
Total - General Fund	3,980,264	4,788,056	4,393,003	3,500,707	4,564,125	(223,931)
MAJOR STREETS FUND	338,055	167,306	966,358	105,218	1,328,926	1,161,620
LOCAL STREETS FUND	380,814	393,816	1,053,186	271,632	1,548,286	1,154,470
WATER FUND	1,000,994	1,185,229	1,469,629	962,763	2,935,887	1,750,658
SEWER FUND	1,294,340	1,908,232	2,043,964	1,193,828	2,447,634	539,402
DEBT SERVICE FUND	124,002	125,567	125,567	125,567	471,847	345,000
CAPITAL ACQUISITIONS	112,950	245,821	245,821	245,821	110,450	(135,371)
Total Expenditures - All Funds	7,231,420	8,814,027	10,297,528	6,405,537	13,407,155	4,593,128

G.F. EXPENDITURES - FY 20-21 TO FY 21-22

FY 2020-2021 TO FY 2021-2022

DEPARTMENT	FY 20-21	FY 21-22
GOVERNMENT SERVICES	567,150	516,855
ADMINISTRATION	755,909	743,506
BUILDING & GROUNDS	167,928	149,028
DPS - LEAF & REFUSE COLLECTION	578,739	648,179
RECREATION	84,145	75,060
POLICE DEPARTMENT	2,388,364	2,321,047
CONTINGENCIES & CAPITAL FUND	245,821	110,450
Total - General Fund	4,788,056	4,564,125



EXPENDITURES – GENERAL FUND / GOVERNMENT SERVICES

- **Citizen Communication/PR** – in increased for additional costs related to publishing Your Town quarterly and communications related to water, street and other projects.
- **Training & Conferences** – reduced to reflect many trainings are being held remotely
- **City Planning/Consulting Fee** – last year reflected Master Plan consulting
- **Postage Meter** – increased cost of postage
- **Community Center Payments** – still projected reduced rentals and associated costs
- The **Building Inspection Contract** is reduced since the code enforcement services are now addressed by a full-time position. The costs for this position are shared with the DDA.
- There is only the **general election** in November in 2021.

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

GENERAL FUND GOVERNMENT SERVICES	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Unfunded Pension Liability		-	-	-	-	-
Unemployment Insurance	2	50	-	45	50	0
Workers Compensation Insurance	1,094	8,500	-	332	8,500	0
Office Supplies	6,371	6,000	6,500	5,862	6,000	0
Office Supplies - COVID	1,260	4,500	4,500	3,967	4,000	(500)
Tax Tribunal Appeal Refunds	9,121	2,000	-	-	1,500	(500)
Memberships and Meetings	8,413	7,000	6,000	5,114	6,000	(1,000)
Building Inspection Contract	85,704	132,000	132,000	97,496	70,000	(62,000)
Code Enforcement	180	2,000	1,000	60	2,000	0
Cable TV Productions	36,945	40,000	40,000	31,352	40,000	0
Citizen Communication/ PR	10,331	10,000	17,000	11,450	20,000	10,000
Auditing Services	19,621	19,900	19,900	19,900	24,875	4,975
Telephone Billings	19,032	18,000	18,000	15,135	18,000	0
Vehicle Expense	6,712	7,500	6,000	5,022	7,500	0
City Appreciation Functions	179	1,000	-	-	-	(1,000)
Training	2,751	5,500	-	345	2,500	(3,000)
City Planning/Consulting Fees	4,300	6,000	1,000	435	2,000	(4,000)
City Beautification Projects	-	1,500	500	427	500	(1,000)
C.D.B.G. Funded Projects	1,250	4,000	-	-	2,000	(2,000)
Printing/Publishing Costs	11,910	12,000	15,000	12,499	12,000	0
Postage Meter	2,211	5,500	6,500	5,088	6,500	1,000
Liability Insurance Premiums	29,880	30,000	34,466	34,466	30,000	0
Miscellaneous	-	-	-	-	-	0
Government Operations	39,759	35,000	35,000	30,733	35,000	0
Technology	20,292	35,000	45,000	39,359	45,000	10,000
Library Contract Payments	119,938	149,200	11,938	59,969	152,930	3,730
Community Center Payments	35,167	25,000	5,500	2,733	20,000	(5,000)
Repayment to Water-Unfunded Pe	-	-	-	-	-	0
19600 Forest	-	-	-	-	-	0
27907 California NE Drive	-	-	-	-	-	-
Cash Short/Over	-	-	-	-	-	-
Total - Government Services	472,421	567,150	405,804	381,788	516,855	(50,295)
			0			

EXPENDITURES – GENERAL FUND – ADMINISTRATION

STAFFING

- There is a **2% salary increase** for officers and administrative staff.
- The **2nd Sergeant Position** has been filled and we are budgeting to fill 2 Full-time Officer Positions in the Police Department.
- The **12-hour shift** did not result in any cost savings and will not be continued.
- Part-time **Code Enforcement** position is no longer reflected in the part-time wages.
- **Legal Services** are reduced since there will not be contract negotiations this year.

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

GENERAL FUND ADMINISTRATION	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	339,499	366,481	369,486	254,464	389,700	23,219
Salaries & Wages - Part Time	4,964	46,664	25,000	16,588	15,000	(31,664)
Fringe Benefits	186,892	201,429	182,000	152,921	222,856	21,427
Code Enforcement - Legal Service	14,236	17,000	20,000	17,095	20,000	3,000
Elections	14,764	28,385	30,000	29,055	10,000	(18,385)
Legal Services	49,442	60,000	60,000	47,100	50,000	(10,000)
Board of Review	550	600	555	555	600	-
County Equalization Services	34,395	35,350	34,500	33,420	35,350	0
Total - Administration	644,741	755,909	721,541	551,197	743,506	(12,403)

**ADMINISTRATION EXPENDITURES
HISTORICAL COMPARISON**

FISCAL YEAR	AMOUNT
F.Y. 16-17	434,831
F.Y. 17-18	431,083
F.Y. 18-19	490,782
F.Y. 19-20	572,823
F.Y. 20-21	755,909
F.Y. 21-22	743,506

EXPENDITURES – GENERAL FUND – BUILDING & GROUNDS

- **Temporary Salaries & Wages** are reduced, anticipating the reduction in the twice daily sanitizing.
- **Parking Lots & Grounds** is increased \$4,000 for contracting with City of Southfield for the required sweeping of the City Hall and DPW parking lots under the MS4 Permit.

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

GENERAL FUND BUILDING & GROUNDS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	-	-	-	-	-	-
Salaries & Wages - Temporary	29,518	56,000	31,000	26,940	31,600	(24,400)
Fringe Benefits	-	-	-	-	-	-
Workers Compensation Insurance	-	-	-	-	-	-
Building Utilities Billings	44,117	45,000	45,000	31,650	45,000	-
Building Maintenance	28,613	40,000	42,000	35,407	38,000	(2,000)
Building Authority Lease Payments	-	-	-	-	-	-
Equipment Maintenance & Repairs	38	1,500	-	-	1,500	-
Parking Lots & Grounds	9,246	10,000	12,000	10,188	15,000	5,000
Vehicle Maintenance Expense	-	-	-	-	-	-
Building - Grants	7,928	7,928	7,928	2,569	7,928	-
Covid Exp - building	-	7,500	10,000	7,395	10,000	2,500
Total - Building & Grounds	119,461	167,928	147,928	114,149	149,028	(18,900)

BUILDING & GROUNDS EXPENDITURES

HISTORICAL COMPARISON

FISCAL YEAR	AMOUNT
F.Y. 16-17	104,371
F.Y. 17-18	109,295
F.Y. 18-19	119,498
F.Y. 19-20	113,928
F.Y. 20-21	167,928
F.Y. 21-22	149,028

EXPENDITURES - GENERAL FUND – PUBLIC SAFETY

- The Police Department is budgeted to be **fully staffed**. There should be a corresponding reduction in overtime.
- The actual costs for the contract with the City of Berkley for **Prison Lockup** is running lower than previously budgeted. This is reduced to be more closely aligned with actual experience over the past 2 years.
- The contacts for **Southfield Fire and Emergency Dispatch** services reflect a 2% increase.

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

GENERAL FUND PUBLIC SAFETY	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	716,352	845,272	845,272	556,333	830,042	(15,230)
Salaries & Wages - O.T.	52,174	50,000	50,000	23,376	50,000	-
Part Time Employees	106,769	100,000	100,000	97,191	50,000	(50,000)
Fringe Benefits	373,296	529,777	529,777	326,702	527,148	(2,629)
Unemployment Insurance	130	100	100	88	100	-
Police Uniforms & Cleaning	9,927	15,000	15,000	6,684	15,000	0
Workers Compensation Insurance	15,500	15,800	15,800	332	15,800	0
Office Supplies	2,614	5,000	4,000	2,820	4,000	(1,000)
Office Supplies - Covid	-	5,500	5,500	4,305	5,000	(500)
Office Machines	3,743	3,000	3,000	1,948	3,000	-
Publications/Document Reducing	645	1,000	1,000	748	1,000	-
Code Enforcement/Training & Sup	-	-	-	-	-	-
Road Supplies	723	2,000	2,000	1,126	2,000	0
Evidence Supplies	807	1,500	1,000	107	1,000	(500)
Police Reserve Force	291	1,000	500	-	500	(500)
Training Programs	7,410	14,000	14,000	11,096	15,500	1,500
Firearms Training	4,657	4,500	4,000	2,426	4,500	0
Fire Services/Dispatch Payments	668,991	689,623	689,623	626,701	695,462	5,839
Telephone Billings	7,892	8,500	8,000	7,033	8,000	(500)
Radio Communications Agreemen	8,524	16,200	16,200	8,603	16,200	-
Vehicle Maintenance Expense	43,231	37,000	37,000	30,761	37,000	-
Liability Insurance Premiums	24,480	25,092	25,092	25,092	25,594	502
Memberships & Meetings	2,975	3,500	3,500	2,725	3,500	0
Michigan Job Training Programs	1,909	2,000	2,000	1,927	2,000	-
Crime Prevention Programs	1,032	3,000	500	294	2,000	(1,000)
Animal Control	-	1,000	100	91	200	(800)
Prisoner Lockup	6,400	8,000	4,000	2,100	6,000	(2,000)
State of Michigan LEIN Use	-	-	-	-	-	-
Youth & Drug Prevention Programs	51	1,000	100	2	500	(500)
Unfunded Pension Liability	-	-	-	-	-	-
Motorcycle Lease	-	-	-	-	-	-
Police Forfeitures	-	-	-	-	-	0
Total - Public Safety	2,060,522	2,388,364	2,377,064	1,740,611	2,321,047	(67,317)

PUBLIC SAFETY EXPENDITURES**HISTORICAL COMPARISON**

FISCAL YEAR	AMOUNT
F.Y. 16-17	2,285,508
F.Y. 17-18	2,045,770
F.Y. 18-19	2,046,640
F.Y. 19-20	2,060,566
F.Y. 20-21	2,388,364
F.Y. 21-22	2,321,047

EXPENDITURES – GENERAL FUND – PUBLIC SERVICES

- Phase 1 of the **Sidewalk Maintenance Program** is being implemented. Property owners have the option to hire their own contractors for the repairs or to have the sidewalks repaired by the City’s contractor. The repayment plans could be extended. This requires the City to pay for the Sidewalk Program up front.
- The sections are residential south of 11 Miles/I-696 and the Southfield Business Corridor.
- Estimates are for approximately 450 sidewalk flag replacements (at \$150ea): \$67,000
- City Council agreed to pay for the **root grinding** of city trees (est. 29 at \$75ea): \$2,175
- Adding 15% contingency and engineering costs, total project is \$97,100.

LATHRUP SERVICES

- Contractual – A cost of living is not currently reflected in this budget.
- The contract is divided between
 - General Fund-Public Services-Contracted Services (31.32%)
 - Local Roads (16.17%)
 - Major Roads (16.17%)
 - Water Fund (18.17%)
 - Sewer Fund (18.17%).

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

GENERAL FUND PUBLIC SERVICES	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Fringe Benefits (MERS)	6,769	14,000	14,000	10,597	12,000	(2,000)
DPS Utilities For Reimbursement	14,527	21,000	21,000	15,537	21,000	-
Equipment Maintenance	2,905	7,000	7,000	5,392	7,000	-
Park Maintenance	882	5,000	5,000	3,031	7,000	2,000
Sidewalk Maintenance Program	-	30,000	10,000	1,012	90,000	60,000
Vehicle Expense	-	-	-	-	-	-
Subtotal - Public Services	25,083	77,000	57,000	35,569	137,000	60,000
CONTRACTUAL SERVICES	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Miscellaneous		-			-	-
Subtotal- Contractual Services	124,000	125,239	-	104,263	125,239	0
LEAF COLLECTION	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Refuse Equipment & Roll-Off Expens	4,490	4,500	6,000	5,784	6,500	2,000
Subtotal - Leaf Collection	4,490	4,500	6,000	5,784	6,500	2,000
REFUSE COLLECTION & DISPOS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
SOCRRA Refuse Collection Contract	335,496	372,000	372,000	273,546	379,440	7,440
Subtotal - Refuse Collection & D	335,496	372,000	372,000	273,546	379,440	7,440
Total - Public Services	489,068	578,739	435,000	419,162	648,179	69,440
ELIGIBLE FOR REFUSE MILLAGE	339,986	376,500	378,000	279,330	385,940	9,440
FUNDED THROUGH GENERAL FUND	149,083	202,239	57,000	139,832	262,239	60,000

EXPENDITURES – GENERAL FUND – RECREATION

- The **Community Room** is available for rental, however, there is a reduced number of attendees that are permitted. We anticipate that rental will not increase greatly.
- **Community Events** are difficult to project and remain reduced.
- **Concerts** are reduced because the Lathrup Village Community Foundation will be paying the performers directly. This line item represents the purchase of banners, signs, postcards, etc.

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

GENERAL FUND RECREATION	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages	32,535	32,895	32,895	27,202	45,518	12,623
Fringe Benefits	9,528	9,500	9,500	8,268	10,242	742
Workers Compensation Insurance	1,000	800	800	150	800	-
Office Supplies	220	650	650	586	-	(650)
Bus Transportation Services	1,420	3,000	-	-	1,000	(2,000)
Adult Programs	6,963	2,000	3,500	3,179	2,000	-
Special Programs/Sporting Events	-	-	-	-	-	-
Senior Activities	100	6,000	500	162	1,500	(4,500)
Children/Youth Activities	-	1,000	-	-	1,000	-
Community Events	24,835	20,000	7,500	5,631	8,500	(11,500)
Community Center Expense	-	-	-	-	-	-
Fitness Center	-	-	-	126	-	-
Dog Park	-	1,000	3,000	2,311	1,500	500
Recreation Center	-	-	-	-	-	-
Community Garden	-	-	500	-	1,000	1,000
Grant Funded Programs	-	-	-	-	-	-
Concerts in the Park	4,500	7,300	1,000	364	2,000	(5,300)
Total - Recreation	81,101	84,145	59,845	47,979	75,060	(9,085)

**HISTORICAL COMPARISON
RECREATION EXPENDITURES**

FISCAL YEAR	AMOUNT
F.Y. 16-17	126,744
F.Y. 17-18	132,998
F.Y. 18-19	131,676
F.Y. 19-20	121,816
F.Y. 20-21	84,145
F.Y. 21-22	75,060

MAJOR STREETS

- Public Act 51 figures are not finalized, but expected to be relatively flat.
- There is a need to set aside funding for the upcoming reconstruction of the next sections of 11 Mile Road
- The **Capital Improvement-Street Funds** reflects the use of street bond millage for projects.
- The tan shade reflects **Street Bond** related revenues & expenses

**CITY OF LATHRUP VILLAGE
SUMMARY OF REVENUES - MAJOR STREETS
FY 2021-22**

MAJOR STREETS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
ACT 51 Funds	329,419	388,995	357,000	151,110	357,000	-
Transfer From Other Funds		-			-	-
Investment Interest	1,733	600	600	-	600	-
Transfer From Street Bond Rev			825,420	-	1,058,201	232,781
Total - Major Street Revenues	331,152	389,595	1,183,020	151,110	1,415,801	232,781

MAJOR STREETS

FUND BALANCE - BEGINNING	188,739	181,836	404,125		620,787	216,662
EXPENDITURES (Net change)	(6,903)	222,289	216,662		86,875	(129,787)
FUND BALANCE - ENDING	181,836	404,125	620,787		707,662	86,875

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

MAJOR STREET FUND MAJOR STREETS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent						-
Salaries & Wages - Administration	5,670	6,907	7,000	4,177	5,569	(1,338)
Salaries & Wages - Temporary	-	-		-	-	-
Fringe Benefits	1,355	5,569	5,569	1,357	15,143	9,574
Workers Compensation Insurance	-	-		-	-	-
Office Supplies	-	-		-	-	-
Bond Interest				-	98,333	98,333
Auditing Services	5,360	4,311	4,311	4,311	5,521	1,210
Roadside Parks	-	-		-	-	-
Transfer to Local Streets	164,594	-	-	-	-	0
Administration & Engineering	1,639	5,000	1,639	1,639	4,000	(1,000)
Road Construction	-	-	-	-	-	-
Road Maintenance	1,915	5,000	2,000	1,393	5,000	-
Roadside Maintenance	5,031	5,000		-	1,000	(4,000)
Equipment Rental	-	5,000	5,000	3,350	5,000	-
Traffic Controls	21,691	25,000	25,000	8,251	25,000	-
Snow & Ice Removal	4,050	5,500	1,400	1,381	5,500	-
Non-Motor Facilities	-	-		-	-	-
Forestry	25,095	36,000	25,000	18,126	36,000	-
Capital Expenditure	37,638	-	-	-	-	-
Subtotal - Major Streets	274,036	103,287	76,919	43,984	206,066	102,779
CONTRACTUAL SERVICES	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Contractual Services	64,019	64,019	64,019	53,829	64,659	640
Public Service Building		-			-	-
Capital Imp - Street Bond		-	825,420	7,405	1,058,201	1,058,201
Subtotal- Contractual Services	64,019	64,019	889,439	61,234	1,122,860	1,058,841
Total - Major Streets	338,055	167,306	966,358	105,218	1,328,926	1,161,620

LOCAL STREETS

- No funds from **Major Streets** or the **General Fund** will be transferred to the Local Street Fund.
- The Capital Improvement-Street Funds reflects the use of street bond millage for projects.
- The tan shade reflects **Street Bond** related revenues & expenses

**CITY OF LATHRUP VILLAGE
SUMMARY OF REVENUES - LOCAL STREETS
FY 2021-22**

LOCAL STREETS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
ACT 51 Funds	154,032	129,665	164,000	70,652	169,000	39,335
Transfer From General Funds	-	149,200	149,200	149,200	-	(149,200)
Transfer in from Major Streets	164,594	-	-	-	-	0
Investment Interest	2,140	600	600	-	600	-
Miscellaneous Revenue	13,603	13,603	19,414	19,414	13,603	-
Special Assessments	-	-	-	-	-	-
Transfer from Street Bond Rev	48,542	-	825,420	-	1,058,201	1,058,201
Total - Local Street Revenues	382,911	293,068	1,158,634	239,266	1,241,404	948,336

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

LOCAL STREET FUND LOCAL STREETS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	-	-	-	-	-	0
Salaries & Wages - Administration	5,670	5,569	5,569	4,177	5,569	0
Salaries & Wages - Temporary	-	-	-	-	-	0
Fringe Benefits	1,356	6,907	6,907	1,351	15,143	8,236
Workers Compensation Insurance	-	-	-	-	-	0
Bond Expense - Construction	-	-	-	9,250	-	0
Bond Interest	-	1,000	-	-	98,333	97,333
Auditing Services	3,185	3,381	3,381	3,381	3,381	(0)
Administration & Engineering	-	-	-	-	-	0
Road Construction	-	-	-	-	-	0
Road Maintenance	230,358	250,000	100,000	90,027	250,000	0
Roadside Maintenance	2,922	-	-	-	1,000	1,000
Equipment Rental	-	2,000	-	-	2,000	0
Traffic Controls	-	4,000	9,000	7,708	4,000	0
Snow & Ice Removal	4,823	5,000	7,000	6,895	5,000	0
Non-Motor Facilities	5,750	15,300	6,250	1,295	5,000	(10,300)
Capital Expenditure	37,638	-	-	-	-	0
Forestry	25,095	36,000	25,000	16,728	36,000	0
Subtotal - Local Streets	316,796	329,157	163,107	140,812	425,426	96,269
CONTRACTUAL SERVICES	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Contractual Services	64,019	64,659	64,659	53,829	64,659	0
Roadside Maintenance	-	-	-	-	-	0
Capital Imp - Street Bond	-	-	825,420	76,991	1,058,201	232,781
Subtotal- Contractual Services	64,019	64,659	890,079	130,820	1,122,860	232,781
Total - Local Streets	380,814	393,816	1,053,186	271,632	1,548,286	329,050

WATER FUND – RATES

- FY 21/22 Water rate is increasing \$0.26 to \$43.74 (based on 1,000 units)
- If the Water Bond Interest payment were to be added to the water rate, the increase would be \$16.30 per month.
- Instead of adding to the water usage rate, the Water Bond is being repaid through the **CIP Surcharge at a flat rate of \$10.70** per month

WATER RATE REVIEW

WATER	DETROIT	SOCWA	CITY	CAPITAL	TOTAL
WATER RATE - 20-21	0.00	17.73	16.50	9.25	43.48
WATER RATE - 21-22	0.00	17.99	16.50	9.25	43.74
INC./(DEC.) IN \$	0.00	0.26	0.00	0.00	0.26
INC./(DEC.) IN %	#DIV/0!	1.47%	0.00%	0.00%	0.60%

	F Y 2021- 2022	
	Revenue	Expenditure
SOCWA/DWSD	351,705	362,704
Penalties	25,000	
Meter Charge	80,645	
SOCWA Fixed Costs		40,296
Capital Improvement	180,838	
Water System Maint		90,000
Interest	4,500	
Lathrup Village Rates	322,575	
Other Water Expenses		210,631
Capital Bonds		0
Billing Expenses	40,000	10,000
CIP Surcharge - Flat	227,268	
Total	1,232,530	1,231,752

	Projected	Adjusted
Projected Sales:	23,000	19,550
Water Loss Ratio	0.150	15.00%
Fixed Monthly:	\$3,358/MO	40,296

WATER EXPENDITURE**HISTORICAL COMPARISON**

FISCAL YEAR	AMOUNT
F.Y. 15-16	700,348
F.Y. 16-17	738,477
F.Y. 17-18	721,746
F.Y. 18-19	775,733
F.Y. 19-20	1,124,340
F.Y. 20-21	1,185,229
F.Y. 21-22	2,935,887

**FY 21-22
REVENUE REQUIREMENTS
WATER**

REVENUE SOURCE	FY 20-21	FY 21-22	INC./(DEC.)	% INC.
SALES	771,544	674,280	(97,265)	-14.425%
PENALTIES	25,000	25,000	0	0.000%
INTEREST	4,500	4,500	0	0.000%
METER CHARGE	81,139	80,645	(494)	-0.613%
CAPITAL PROJECTS	208,495	180,838	(27,658)	-15.294%
MISC	40,000	40,000		
CIP SURCHARGE - FLAT RATE	0	227,268		
TOTALS	1,130,678	1,232,530	(125,416)	9.01%
REQUIRED RATES	38.64	45.79	7.15	15.61%

WATER FUND

- Water/CIP Bond related revenues/expenses are highlighted in blue shade
- **Revenues-Transfer from Bond**- is to cover the CIP projects
- **Capital Expense** –added for CIP projects: water meter, stop box replacement/verification, lead & copper line replacement, water main, fire hydrants, gate valves
- **Water Purchase** – SOCWA has projected a 2% increase

**CITY OF LATHRUP VILLAGE
SUMMARY OF REVENUES - WATER FUND
FY 2021-22**

WATER FUND	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Water Sales	599,830	771,544	771,544	555,523	674,280	(97,265)
Water Penalties	14,949	25,000	25,000	1,497	25,000	0
Investment Interest	3,029	4,500	1,800	1,417	4,500	-
Miscellaneous - Billing	40,000	40,000	40,000	17,759	40,000	-
Meter Charge	68,814	81,139	81,139	57,237	80,645	(494)
Replacement Reserve Revenue	-	208,495	208,495	-	180,838	(27,658)
CIP Surcharge - Flat Rate		-			227,268	227,268
Transfer from Bond					2,149,600	2,149,600
Total - Water Revenues	726,622	1,130,678	1,127,978	633,434	3,382,130	101,852

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

WATER FUND WATER	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	20,224	19,398	19,398	13,782	19,652	254
Fringe Benefits	93,360	147,426	147,426	91,282	168,991	21,565
Workers Compensation	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-
Water System Maintenance	75,032	90,000	90,000	33,051	90,000	0
Water Billing Expense	12,514	10,000	10,000	8,499	10,000	-
Auditing Services	4,980	5,129	5,129	5,129	5,232	103
Liability Insurance Premiums	7,130	7,803	7,803	7,803	7,959	156
Water Purchase	383,249	407,800	407,800	297,596	403,000	(4,800)
Rent & Utilities	4,917	4,917	4,917	4,917	4,917	-
System Depreciation	290,861	-	-	-	-	-
Capital Expense Bond- Water Meter		-	-	105	860,000	860,000
Equipment Replacement	258	7,000	2,000	545	2,000	(5,000)
Miscellaneous/Meetings/Training	1,339	3,100	2,500	1,616	1,880	(1,220)
Transfer Out To Capital Acquis	-	-	-	-	-	-
Water Main Project	-	400,000	400,000	371,044	356,600	(43,400)
Pension Expense	35,192	2,000	-	-	-	(2,000)
OPEB Expense	-	8,000	-	-	-	(8,000)
Capital Exp - Stop Box Replaceme	-	-	50,000	1,948	50,000	50,000
Capital Exp - Lead & Copper Line	-	-	50,000	6,139	100,000	100,000
Capital Exp - Water Main Repacent	-	-	-	32,371	475,000	475,000
Capital Exp - Fire Hydrants	-	-	100,000	26,160	84,000	84,000
Capital Exp - Gate Valves	-	-	100,000	290	224,000	224,000
Subtotal- Water	929,057	1,112,573	1,396,973	902,276	2,863,231	1,750,658
CONTRACTUAL SERVICES	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Subtotal- Contractual Services	71,937	72,656	72,656	60,487	72,656	0
Total - Water	1,000,994	1,185,229	1,469,629	962,763	2,935,887	1,750,658

SEWER FUND - RATES

- Rates are estimated to increase due to the Detroit/Evergreen Farmington 3% rate increase, the Chapter 20 drain project, and the Capital Improvements Bonds/Projects.
- The sewer rate increase is \$1.56

SEWER RATE REVIEW

CALCULATION FORMULA	FY 20-21	FY 21-22	\$ INC.	% INC.
DETROIT/EVERGREEN FARM.	56.85	58.56	1.71	3.00%
LOOK BACK ADJUSTMENT	0.00	0.00	0.00	0.00%
EXCESS FLOW CHARGE	0.00	0.00	0.00	0.00%
OPERATIONS & MAINTENANCE	11.80	12.80	1.00	8.47%
DEBT SERVICE	7.69	8.00	0.31	4.03%
CITY	6.25	6.25	0.00	0.00%
TOTAL	82.59	85.61	3.02	3.651%

**FY 21-22
REVENUE REQUIREMENTS
SEWER**

REVENUE SOURCE	FY 20-21	FY 21-22	INC./(DEC.)	% INC.
SALES/DISPOSAL	1,422,297	1,266,948	(155,349)	-10.92%
PENALTIES	43,000	43,000	0	0.00%
INTEREST	4,500	4,500	0	0.00%
INDUSTRIAL SURCHARGE	43,000	43,000	0	0.00%
TRANSFER IN - GENERAL FUND	0	0	0	
CAPITAL PROJECTS	265,972	250,240	(15,732)	-5.91%
DEBT SERVICE	173,333	156,400	(16,933)	-9.77%
			0	
TOTALS	1,952,102	1,764,088	(188,014)	-9.63%
REQUIRED RATES	82.34	85.61	3.27	3.97%

	F Y	
	2021	2022
	Revenue	Expenditure
Disposal	1,144,760	1,049,794
Industrial Surcharge	43,000	20,000
System Maintenance	250,240	273,000
Contractual Services		72,656
Interest	4,500	
Penalties	43,000	
Lathrup Village	122,188	
Other Sewer		86,519
Retention Tank		250,664
Debt Service	156,400	0
Capital	696,000	695,000
Total	2,460,088	2,447,634

SEWER EXPENDITURES**HISTORICAL COMPARISON**

FISCAL YEAR	AMOUNT
F.Y. 15-16	1,242,797
F.Y. 16-17	1,342,699
F.Y. 17-18	1,341,224
F.Y. 18-19	1,459,704
F.Y. 19-20	1,584,934
F.Y. 20-21	2,033,799
F.Y. 21-22	2,919,481

SEWER FUND

- Sewer/CIP Bond related revenues/expenses are highlighted in blue shade

**CITY OF LATHRUP VILLAGE
SUMMARY OF REVENUES - SEWER FUND
FY 2021-22**

SEWER FUND	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Sewage Disposal	1,235,857	1,861,601	1,861,601	1,071,999	1,673,588	(188,013)
Sewer Penalties	39,178	43,000	35,000	54,783	43,000	-
Investment Interest	3,772	4,500	1,800	1,427	4,500	-
Capital Contributions (ARRA Funds)	-	-	-	-	-	-
Investment Interest - Bond	-	-	-	-	-	-
Miscellaneous	-	-	-	3,712	-	-
Industrial Surcharge	29,973	43,000	30,000	24,640	43,000	-
Federal State Grants	-	-	-	-	-	-
Replacement Reserve Revenue	-	-	-	-	-	-
Transfer in from Capital Bond	-	-	-	-	696,000	696,000
Total - Sewer Revenues	1,308,780	1,952,101	1,928,401	1,156,562	2,460,088	507,987

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

SEWER FUND SEWER	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	20,224	19,398	19,398	13,782	19,652	254
Subtotal- Contractual Services	71,937	72,656	72,656	60,487	72,656	0
Fringe Benefits	31,812	54,000	54,000	42,039	53,332	(668)
Sewer System Maintenance	29,883	410,000	410,000	176,497	273,000	(137,000)
Auditing Services	4,980	5,129	5,129	5,129	5,232	103
Liability Insurance Premiums	7,650	7,803	7,803	7,803	7,803	-
Sewage Disposal Service	981,444	1,029,210	1,029,210	771,908	1,049,794	20,584
Rent	-	500	500	-	500	-
Capital Expenditure	-	160,000	30,000	-	145,000	(15,000)
Industrial Surcharge	17,378	34,600	20,000	12,116	20,000	(14,600)
Miscellaneous	-	1,200	-	-	-	(1,200)
OPEB Expense	38,827	-	-	-	-	-
Pension Expense	-	-	-	-	-	-
Subtotal- Sewer	1,204,136	1,794,496	1,648,696	1,089,760	1,646,970	(147,526)
RETENTION TANK						
Electric	19,683	18,707	18,707	13,165	18,707	-
Water	1,437	5,000	5,000	1,048	5,000	-
Natural Gas	351	300	1,200	827	1,200	900
Telephone	2,495	3,000	3,000	2,501	3,000	-
Fuel for Generator	-	500	-	-	500	-
Supplies & Tools	-	1,400	1,000	-	-	(1,400)
Building & Equipment	10,608	15,000	7,000	5,828	6,000	(9,000)
Environmental Compliance - Non C	12,747	20,000	30,000	27,802	30,000	10,000
Bond Expense - Interest	33,334	40,179	174,711	30,566	174,679	134,500
Bond Expense- Paying Agent Fees	750	750	750	750	1,500	750
Excess Liability Insurance	8,800	8,900	8,900	8,900	9,078	178
Bond Exp - Construction	-	-	140,000	9,250	1,000	1,000
Capital Exp - Retention tank repairs	-	-	5,000	3,430	550,000	550,000
Subtotal- Retention Tank	90,204	113,736	395,268	104,068	800,664	686,928
Total - Sewer	1,294,340	1,908,232	2,043,964	1,193,828	2,447,634	539,402

WATER & SEWER AVERAGE MONTHLY RATES

- **Minimum monthly water** rates on residential customers bills will increase from \$21.32 to \$32.13 per month.
- The typical residential water bill will be comprised of:

WATER (ONLY) BILLING	FY 20/21	FY 21/22
Minimum Bill Charge (up to 4 units)	\$ 17.39	\$ 17.50
Meter Charge – ¾" (depends on size)	\$ 2.93	\$ 2.93
Monthly Bill Charge	\$ 1.00	\$ 1.00
CIP Surcharge	n/a	\$ 10.70
Total Minimum Water Bill	\$ 21.31	\$ 32.13

SEWER (ONLY) BILLING	FY 20/21	FY 21/22
Total Minimum Sewer Bill (up to 4 units)	\$ 33.04	\$ 33.56

TOTAL WATER				
BILL	FY 20/21		FY 21/22	
Water	\$	21.32	\$	32.13
Sewer	\$	33.04	\$	34.24
TOTAL	\$	54.36	\$	66.37
WITHOUT BILL & CIP CHARGES				
	\$	50.43	\$	51.74

	1,000 CUBIC RATE	UNIT RATE	4 UNITS	METER	bill charge	CIP Surcharge	TOTAL BILL
WATER							
FY 20/21 min. water	\$ 43.48	\$ 4.35	\$ 17.39	\$ 2.93	\$ 1.00	\$ -	\$ 21.32
FY 22/22 min. water	\$ 43.74	\$ 4.37	\$ 17.50	\$ 2.93	\$ 1.00	\$ 10.70	\$ 32.13
SEWER							
FY 20/21 min. sewer	\$ 82.59	\$ 8.26	\$ 33.04				\$ 33.04
FY 21/22 min. sewer	\$ 85.61	\$ 8.56	\$ 34.24				\$ 34.24

Rate Comparisons (1,000 units)	2017-18	2018-19	2019-2020	2020-2021	2021-2022
Water Rates	38.61	39.38	39.97	43.48	43.74
Percent Increase	-0.31%	1.99%	1.50%	8.78%	0.60%
Sewer rates	78.5	81.70	82.34	82.59	85.61
Percent Increase	0.00%	4.08%	0.78%	0.30%	3.65%

Combined Rate	117.11	121.08	122.31	126.07	129.35
Overall Percent Increase	4%	3.58%	1.02%	3.07%	2.60%

DEBT SERVICE

- Reflects the principal payment on bond obligations
- The Capital Improvement Bonds does not have a principal payment due until Oct. 1, 2022.

**CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22**

DEBT SERVICE ALL DEBT	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Sewer Cap Imp Bonds	83,823	81,138	81,138	81,138	83,293	2,155
SRF Bond	40,179	44,429	44,429	44,429	43,554	(875)
Street Bonds		-			345,000	345,000
Capital Improvement Bonds		-			-	-
Total - All Debt Service	124,002	125,567	125,567	125,567	471,847	346,280

CAPITAL EXPENDITURES

FY 2021-2022		
ACCOUNT/FUND	EXPENDITURE	COST
Administration	City Hall Carpet Replacement	\$ 15,000.00
Administration		
Administration		
Administration		\$ -
Public Safety	New Portable Radios	\$ 30,000.00
Public Safety	Axon Taser	\$ 4,450.00
Public Safety	Mobile Data Computer Replace	\$ 3,000.00
Public Safety		\$ -
Public Safety		\$ -
Public Services		\$ -
Public Services	DPS - Leaf Vac Conversion Kit	\$ 8,000.00
Public Services		\$ -
Public Services	New Parking Lot - DPW -Phase 2	\$ 50,000.00
Recreation		\$ -
Recreation		\$ -
Water		
Water		
Sewer		
Sewer		
Major Streets		
Local Streets		
TOTAL		\$ 110,450.00

Administration		\$ 15,000.00
Public Safety		\$ 37,450.00
Public Services		\$ 58,000.00
Recreation		\$ -
Water		\$ -
Sewer		\$ -
Major Streets		\$ -
Local Streets		\$ -
Total		\$ 110,450.00

Table: 2021-2022 Budget Revenue Summary

REVENUES	BUDGETED 19/20	ACTUAL 19/20	BUDGETED 20/21	AMENDED JAN 20/21	ACTUAL 3/31/21	PROPOSED 21/22	INCREASE (DECREASE)
TIFA-CAPTURE TAXES	92,837	308,173	255,000	255,000	31,987	255,000	-
TAX COLLECTED OTHER	45,000	36,147	24,643	24,643	24,313	24,643	-
SPEC ASSESSMENT - REVENUE	1,800	-	1,800	1,800	-	1,800	-
INVESTMENT INTEREST	10,000	13,097	10,000	10,000	2,080	10,000	-
FEDERAL/STATE GRANTS	-	5,866	-	-	4,000	-	-
MISC. REVENUES	6,000	11,445	6,000	6,000	17,850	6,000	-
Total Revenues	155,637	374,728	297,443	297,443	80,230	297,443	-

DDA Expenditures

Throughout the fall of 2020, the DDA Executive Committee and City worked to develop a Cost-Share Agreement that clearly articulated shared expenses and areas ripe for formalized collaboration. This agreement was adopted in January 2021 and is included in the appendix. The expenditures outlined below are aligned with this agreement.

Proposed 2021-2022 Expenditures

Salary & Wages: The DDA pays the salary for the DDA Director, DDA Manager, and a percentage of the City Administrator, City Treasurer, and Parks & Recreation Coordinator salaries.

Employee Taxes & Benefits: The DDA pays the taxes and benefits for the DDA Director, DDA Manager, and a percentage of the City Administrator, City Treasurer, and Parks & Recreation Coordinator salaries.

Part Time Seasonal Crew: A two-person crew to performance maintenance in the district.

Legal Services: This fund covers the costs of legal advice and/or the drafting of agreements.

Office Supplies: This fund covers general office supplies, Adobe subscriptions for staff, and shared cost of website and Zoom subscription.

Tax Tribunal Returns: The DDA sets aside approximately \$2,000 for the Tax Tribunal refunds.

Auditing & Accounting: The DDA sets aside approximately \$800 for these financial services.

Training and Memberships: Training sessions and memberships are important for staff and boards/commission. These opportunities help sharpen skills, educate about latest trends and research, and build social capital for the city. Funds in this line item include registration and travel expenses for regional, state & national conferences. It also covers memberships for the DDA Board of Directors, Planning Commission and Historic District Commission, as the focus of the latter bodies lies within the district boundaries.

Main Street Program: The funds in this line item are broadly defined for business assistance, with an eye toward COVID-19 relief such as the Business Relief Mini-Grant program. The DDA will work to craft additional programs are more accessible to Lathrup Village businesses and effective at achieving the district goals. This line also includes costs incurred in the Southfield Corridor Cleanups, Small Business BINGO, Artisan Fair, and updated rebranding efforts.

Streetscaping: Investing in the DDA district includes the maintenance of the two gateway gardens/signs in the district, landscaping surrounding City Hall. This fund also includes hanging flower baskets, planters, new seasonal banners, and holiday decorations.

Planning/Consulting Fees: This includes a monthly fixed retainer cost, development plan review fees, zoning ordinance updates, and implementation of the Comprehensive Plan. In 2021/22 this will also include an alley maintenance & feasibility study.

Printing/Publication Costs: Expenses related to advertising and marketing of the DDA and events.

Postage Fees: Expenditures for mailing DDA-related items.

Repairs & Maintenance: This fund reflects investment in the DDA district and is used for paying electricity bills for the streetlights within the district, as well as the I-696 Service Drive Mowing & Snow Removal, and alley maintenance.

Miscellaneous Expenditures: This includes general and/or unanticipated costs, as well as general board of directors' costs and portion of liability insurance premium.

Depreciation Infrastructure: This is related to the annual audit regarding infrastructure – primarily alleys – in the DDA district and is typically determined well after the budgeting process.

Capital Expenditure: This fund would include investments in the DDA district in the form of equipment purchases or maintenance.

Sign Grant Program: This program was reinstated two years ago and has been successful tool for new and existing businesses.

Façade Improvement Program Grant: A program expressly identified in the TIF Plan, the façade improvement program was reinstated two years ago. While it has not been as popular as the Sign Grant Program, it is still a resource. The program will be revamped to be more responsive to business/property owner needs related to overall site beautification.

Table 2021-2022 Budget Expenditures Summary

EXPENDITURES	AMENDED 19/20	ACTUAL 19/20	BUDGETED 20/21	AMENDED JAN 20/21	ACTUAL 3/31/21	PROPOSED 21/22	INCREASE (DECREASE)
SALARIES & WAGES	56,136	56,434	71,820	112,790	74,862	116,174	3,384
PART TIME SEASONAL CREW	5,840	2,294	5,500	900	-	5,000	4,100
EMPLOYEE TAXES & BENEFITS	23,618	28,176	22,000	34,000	28,947	34,000	-
LEGAL SERVICES	900	-	900	900	-	900	-
OFFICE SUPPLIES	72	72	200	2,900	1,055	1,480	(1,420)
TAX TRIBUNAL RETURNS	874	-	2,000	2,000	-	2,000	-
AUDITING & ACCOUNTING	800	800	800	800	800	800	-
TRAINING/MEMBERSHIP	2,000	1,969	4,500	2,000	75	4,500	2,500
MAIN STREET PROGRAM	15,814	4,991	20,000	43,000	51,783	16,500	(26,500)
STREETSCAPING	22,910	5,535	10,000	32,000	25,020	24,000	(8,000)
PLANNING/CONSULTING FEES	38,186	28,621	46,250	46,250	37,216	42,100	(4,150)
PRINTING/PUBLICATION COSTS	884	884	2,000	2,000	945	1,500	(500)
POSTAGE FEES	-	-	200	200	-	200	-
REPAIRS & MAINTENANCE	10,630	10,630	9,500	19,500	9,706	19,500	-
MISC. EXPENDITURES	1,516	2,118	1,300	6,100	1,271	6,100	-
DEPRECIATION INFRASTRUCTURE	-	31,335	-	-	-	-	-
CAPITAL EXPENDITURE	-	-	-	-	-	-	-
SIGN GRANT PROGRAM	2,000	2,000	10,000	10,000	386	10,000	-
FAÇADE GRANT PROGRAM	-	-	20,000	20,000	-	20,000	-
TOTAL EXPENDITURES	182,180	175,858	226,970	335,340	232,064	304,754	(30,586)

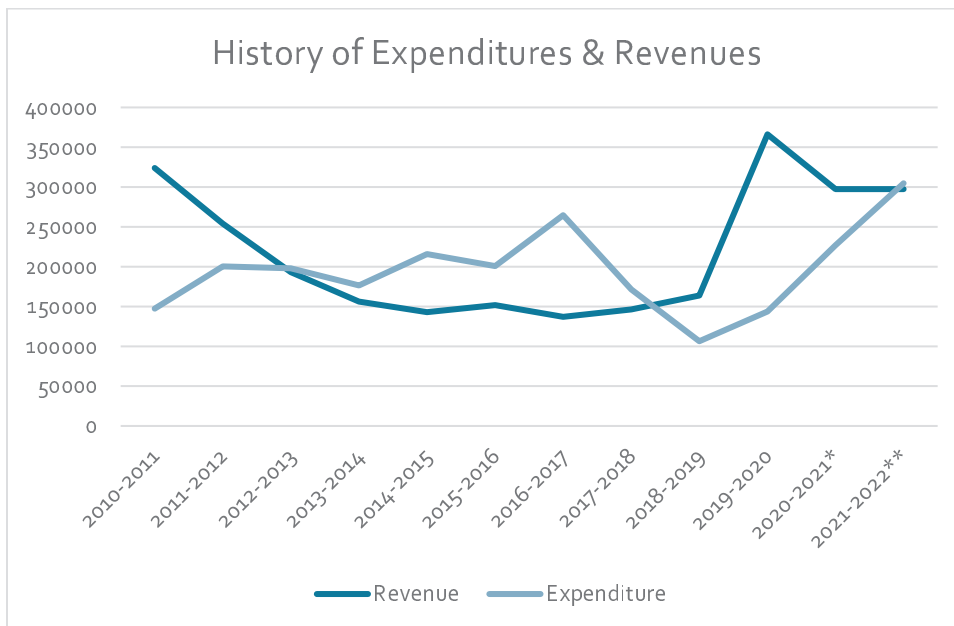


History of Expenditures and Revenues

The following charts and graphs are meant to provide an overview of previous budget years.

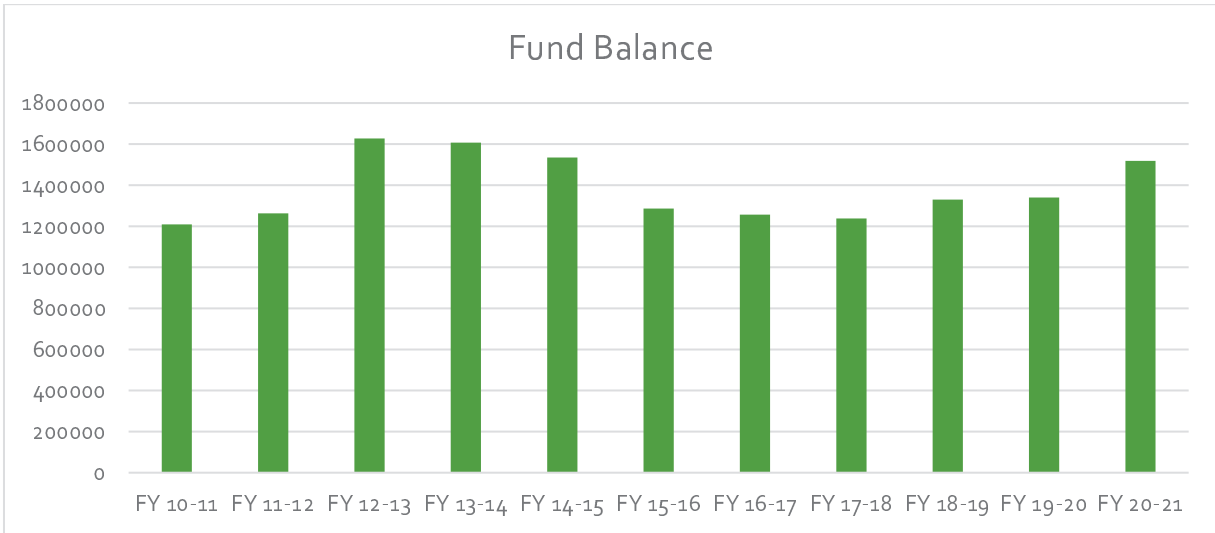
History of Expenditures and Revenues		
Fiscal Year	Revenue	Expenditure
2010-2011	323,943	147,303
2011-2012	254,118	200,418
2012-2013	193,228	198,028
2013-2014	156,217	176,392
2014-2015	142,843	215,848
2015-2016	151,691	200,782
2016-2017	137,045	264,682
2017-2018	146,375	171,420
2018-2019	163,875	106,400
2019-2020	366,232	143,678
2020-2021*	297,443	335,340
2021-2022**	297,443	304,754

*budgeted **projected





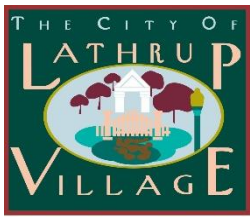
Fund Balance: FY 10-11 to FY 20-21



The DDA has successfully built a healthy fund balance with the intent of utilizing those funds as the primary match for the reconstruction of Southfield Road. The DDA has only use its fund balance for operational expenses in a limited manner. Additionally, in accordance with PA 57, the DDA intends to start dipping into the fund balance to enhance the physical appearance and functioning of the Southfield Road corridor, as well as enhance the programs of the DDA.

Historical Fund Balance	
Fiscal Year	Fund Balance
FY 10-11	\$1,209,248
FY 11-12	\$1,262,948
FY 12-13	\$1,627,708
FY 13-14	\$1,607,533
FY 14-15	\$1,534,528
FY 15-16	\$1,286,278
FY 16-17	\$1,256,738
FY 17-18	\$1,237,849
FY 18-19	\$1,329,994
FY 19-20	\$1,340,050
FY 20-21*	\$1,518,413

*As of 3/31/21



A HERITAGE OF GOOD LIVING

City of Lathrup Village

27400 Southfield Road
Lathrup Village, Michigan 48076
248.557.2600
www.lathrupvillage.org

Item B.

MEMORANDUM

TO: Sheryl Mitchell Theriot, City Administrator
FROM: Susie Stec, Community & Economic Development Director
DATE: May 15, 2021
RE: Proposed Rental Registration and Fee Schedule

Staff has been working over the past several months to ensure the city is consistently applying the various standards outline in Chapter 18 – Businesses, of the city code; specifically, as it relates to Article II – Business licenses and Article IV – Landlords and Tenants. During the annual review of the city’s fee schedule, it was determined that the rentals fees were not in alignment with Section 18-183. Registration and Fee Schedule. Currently the city charges \$75 pre-occupancy and \$100 post-occupancy. These rates are applied uniformly to all rentals regardless of type (i.e. residential, commercial, multi-tenant or single-tenant). Additionally, the current fees do not cover the costs billed to the city by the inspectors.

To remedy this staff evaluated fees in neighboring communities and conferred with the city’s Building Department consultants to develop the fees proposed below. The proposed fees will cover the administrative and inspection costs associated with rental licensing.

Section 18-183. Registration and Fee Schedule

(c) The annual registration fee schedule shall be established by city council resolution in the following categories:

- (1) Single-family dwelling; **\$150**
- (2) Two-family dwelling; **\$150**
- (3) Multiple-family dwellings, apartment, etc. containing three to ten units; **\$300 + \$25/unit**
- (4) Multiple-family dwellings, apartments etc. containing eleven to fifty units; **\$300 + \$25/unit**
- (5) Multiple-family dwellings, apartments, etc. containing in excess of 50 units; **\$300 + \$25/unit**
- (6) Commercial and office structures; **\$300 + \$25/unit**
- (7) Penalty fee for renting without license; **\$300 (in addition to regular fee)**
- (8) Inspection trip charge (in excess of three trips in a single registration period). **\$225**
- (9) Late registration fee. **\$25 (in addition to regular fee)**
- (10) Conditional license fee. **\$500 plus \$500 bond (bond to be returned when conditions met)**

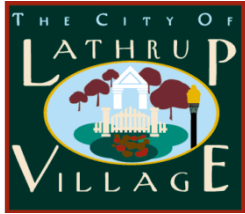
Suggested action: Motion by City Council to adopt the Rental Registration and Fee Schedule as written, effective on June 1, 2021.

Project				Estimated Cost			FUNDING OPTIONS - FY 21/22											
No.	Name	Fiscal Year Start	Funding Source	Equip/Construction	Other	Total	FY21/22	CIP / GF / ARP	WATER / SEWER FUND	WATER BONDS	ROAD BONDS	LOCAL / MAJOR	DDA	FY22/23	FY 23/24	FY24/25	FY25/26	FY26/27
Administrative																		
AD21-01	Police Department building analysis	2021	General Fund		Study	\$ 10,000	\$ 10,000	\$ -						\$ 10,000				
AD21-02	City Hall Lobby Renovation	2021	General Fund		Update	\$ 30,000	\$ 30,000	\$ -						\$ 20,000.00				
AD21-03	City Hall Carpet Replacement	2021	General Fund		Update	\$ 15,000	\$ 15,000	\$ 15,000										
Total						\$ -	\$ 55,000	\$ 15,000										
DPS																		
DPS21-01	Backhoe tractor	2021/2022	General Fund	\$ 85,000		\$ 85,000	\$ 85,000							\$ 85,000				
DPS21-02	Leaf Vac Conversion Kit	2021/2022	General Fund	\$ 8,000		\$ 8,000	\$ 8,000	\$ 8,000										
DPS20-03	PickUp Truck (plow ready)	2021/2022	General Fund	\$ 45,000		\$ 45,000	\$ 45,000							45000				
DPS20-04	Paving Lot Replacement Phase 1	2021/2022	General Fund	\$ 51,000		\$ 51,000												\$ 51,000
DPS20-05	Paving Lot Replacement Phase 2	2022/2023	General Fund	\$ 50,000		\$ 50,000	\$ 50,000	\$ 50,000										
DPS20-06	Paving Lot Replacement Phase 3	2023/2024	General Fund	\$ 50,000		\$ 50,000	\$ 50,000							\$ 50,000				
Total				\$ 289,000		\$ 289,000	\$ 238,000	\$ 58,000						\$ 180,000	\$ -			\$ 51,000
DDA																		
DDA21-01	Hanging Flower Baskets	2020/2021	DDA Funds	\$ 9,225		\$ 9,225	\$ 9,225						\$ 9,225					
DDA20-02	Alley Study - Feasibility + condition	2020/2021	DDA Funds			\$ 8,500	\$ 8,500						\$ 8,500					
TOTAL						\$ 17,725	\$ 17,725						\$ 17,725					
PARKS																		
PR21-01	Splash Pad Study and Planning	2021/2022	General Fund			\$ 5,000								5000				
PR21-02	Goldengate Park Update Study and Planning	2021/2022	General Fund			\$ 5,000	\$ 5,000							5000				
PR21-03	Replace Sarackwood Playground Equipment	2022/2023	General Fund/Grant			\$ 100,000	\$ 100,000											TBD
PR21-04	Acquisition and Development of SE Quadrant Park	2024/2025				\$ -												TBD
TOTAL						\$ 110,000	\$ 105,000	\$ -						\$ 10,000				
Police																		
P21-01	Axon Taser	2021/2023	Police	\$ 17,800		\$ 13,350	\$ 4,450	\$ 4,450						\$ 4,450	\$ 4,450			
P21-02	Patrol Vehicle	2021/2022	Police	\$ 45,000		\$ 45,000								\$ 45,000				
P21-03	Mobile Data Computer Replacement	2022-2025	Police	\$ 12,000		\$ 12,000	\$ 3,000	\$ 3,000						\$ 3,000	\$ 3,000	\$ 3,000		
P21-04	New Portable Radios	2021/2022	Police	\$ 30,000		\$ 30,000	\$ 30,000	\$ 30,000										
P21-05	Body Cams	2021/2022	Police	\$ 40,000		\$ 40,000	\$ 40,000							\$ 40,000				
P21-06	Expanded Station	TBD	TBD	\$ 1,500,000		\$ 1,500,000								TBD				
See AD-01	New Police Station	TBD	TBD	TBD		TBD												TBD
TOTAL						\$ 100,350	\$ 77,450	\$ 37,450						\$ 92,450	\$ 7,450	\$ 3,000		
Roads																		
R21-01		1446512	2020/2021	Paving Bond Issue	\$ 1,446,512	\$ 204,328	\$ 1,650,840											
	FY 2021/22 Paving Program		2021/2022	Paving Bond Issue	\$ 1,997,873	\$ 118,529.00	\$ 2,116,402	\$ 2,116,402			\$ 2,116,402							
	FY 2022/23 Paving Program		2022/2023	Paving Bond Issue	\$ 1,998,054		\$ 1,998,054							\$ 1,998,054				
	TOTAL				\$ 5,442,439	\$ 322,857	\$ 5,765,296											
R21-02	2021 Local Road Paving Program (Santa Barbara)	2021/2022	Local/Major Road Fund	\$ 88,000		\$ 88,000	\$ 88,000					\$ 88,000						
R21-03	Culvert Jet Cleaning	2021/2022	Special Assessment	\$ 30,000		\$ 30,000	\$ 10,000	\$ 5,000						\$ 10,000	\$ 10,000			\$ 5,000
R21-04	Ditches	2023/2024	CIP Bond/Special Assess.	\$ 300,000		\$ 300,000	\$ 10,000	\$ 25,000						\$ 125,000	\$ 125,000			\$ 25,000
R21-05	Sidewalks	2022/2024	Special Assessment	\$ 300,000		\$ 300,000	\$ 80,000	\$ 80,000						\$ 100,000	\$ 100,000			\$ 80,000
TOTAL						\$ 6,483,296	\$ 2,304,402	\$ 110,000	\$ -	\$ -	\$ 2,116,402	\$ 88,000	\$ -	\$ 2,233,054	\$ 235,000	\$ -	\$ -	\$ -
Sanitary Sewer																		
S21-01	2021 Retention Tank Upgrades	2020/2022	CIP Bond Issue	\$ 550,000		\$ 550,000	\$ 550,000			\$ 550,000								
S21-02	2021-2024 Sanitary Sewer Repairs	2021/2024	CIP Bond Issue	\$ 480,000		\$ 480,000	\$ 120,000			\$ 120,000				\$ 120,000	\$ 120,000	\$ 120,000		
S21-03	2021 EFSDS CAP Projects	2021/2022	Water / Sewer Fund	\$ 2,080,800		\$ 2,080,800	\$ 133,477	\$ 133,477						\$ 133,477	\$ 133,477	\$ 133,477	\$ 133,477	\$ 133,477.00
S21-04	2022/2023 Storm Sewer CCTV	2022/2023	Water / Sewer Fund	\$ 360,000		\$ 360,000								\$ 180,000	\$ 180,000			
S21-08	2025 Sewer Improvements CCTV	2025 / 2026	Water / Sewer Fund	\$ 180,000		\$ 180,000											\$ 120,000	
TOTAL						\$ 3,590,800	\$ 803,477	\$ 133,477	\$ 670,000					\$ 433,477	\$ 433,477	\$ 253,477	\$ 253,477	\$ 133,477
Water																		
W21-01	Lead and Copper Exterior Identification	2021/2023	CIP Bond Issue	\$ 300,000		\$ 300,000	\$ 50,000			\$ 50,000				\$ 100,000	\$ 100,000			\$ 50,000
W21-02	2021 - 2023 Water Main Replacement	2021/2023	CIP Bond Issue	\$ 1,360,000		\$ 1,360,000	\$ 475,000			\$ 356,600				\$ 437,500				\$ 400,000
W21-03	Lead & Copper Service Line Replacement	2021/2024	CIP Bond Issue	\$ 500,000		\$ 500,000	\$ 100,000			\$ 100,000				\$ 200,000	\$ 150,000			\$ 50,000
W21-04	Fire Hydrants Replace / Refurbish	2021/2023	CIP Bond Issue	\$ 552,000		\$ 552,000	\$ 84,000			\$ 84,000				\$ 184,000	\$ 184,000			\$ 100,000
W21-05	Gate Valve Replacement	2021/2022	CIP Bond Issue	\$ 972,000		\$ 972,000	\$ 224,000			\$ 224,000				\$ 324,000	\$ 324,000			\$ 100,000
W21-06	Water Meter Replacement	2021/2022	CIP Bond Issue	\$ 860,000		\$ 860,000	\$ 860,000			\$ 860,000								
W21-07	2024 Water Main Replacement	2024/2025	CIP Bond Issue	\$ 325,000		\$ 325,000										\$ 325,000		
W21-08	2025 Water Main Replacement	2025/2026	Water / Sewer Fund	\$ 475,000		\$ 475,000											\$ 475,000	
TOTAL				\$ 5,344,000		\$ 5,344,000	\$ 1,793,000	\$ 1,674,600						\$ 1,245,500	\$ 758,000	\$ 325,000	\$ 475,000	\$ 700,000
TOTAL BY FUNDING SOURC FOR FY 2021/22							\$ 4,920,654	\$ 220,450	\$ 133,477	\$ 2,344,600	\$ 2,116,402	\$ 88,000	\$ 17,725					
SPECIAL NOTE																		
W21-09	Planned Use of Water/Sewer Funds for Projects	2021/2024	Water / Sewer Fund	\$ 1,880,000		\$ 1,880,000	\$ 1,000,000	\$ 1,000,000						\$ 440,000	\$ 440,000			

Water CIP Bond	YEARLY AMOUNT		\$5,380,000
FY 20/21 Sanitary Sewer			
FY 20/21 Water	\$ 700,000	\$ 700,000	
FY 21/22 Sanitary Sewer	\$ 670,000		
FY 21/22 Water	\$ 1,674,600		
		\$ 2,344,600	
FY 22/23 Sanitary Sewer	\$ 120,000		
FY 22/23 Water	\$ 1,245,500		
		\$ 1,365,500	
FY 23/24 Sanitary Sewer	\$ 120,000		
FY 23/24 Water	\$ 758,000	\$ 878,000	
FY 24/25 Sanitary Sewer	\$ 120,000		
FY 24/25 Water	\$ 325,000	\$ 445,000	
TOTAL		\$ 5,733,100	\$ (353,100)

Road Bond	YEARLY AMOUNT		\$5,845,000
FY 20/21	\$ 1,650,840		
FY 21/22	\$ 2,116,402		
FY 22/23	\$ 1,998,054		
FY 23/24			
	\$ 5,765,296	\$ 79,704	

Lead & Copper Exterior Identification - revised			
Stop Boxes	1200	\$75	\$90,000
Exterior ID	350	550	\$192,500
			\$282,500



A HERITAGE OF GOOD LIVING

Dr. Sheryl L. Mitchell Theriot

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

Item A.

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell Theriot, City Administrator

DA: May 25, 2021

RE: Adoption of Fiscal Year 2021/22 Budget and Resolution

The City Council is to adopt the budget for Fiscal Year 2021/22, which begins on July 1, 2021 and ends June 30, 2022. The Sections of the Annual Fiscal Resolutions include:

- (1) Resolution Adopting Budget
- (2) General Purposes Tax Levy (17.8783 mills, \$2.73m revenues)
- (3) Refuse Collection and Disposal Tax Levy (2.6816)
- (4) Unlimited Tax General Obligation Bonds Tax Levy (3.9307 mills – street improvement)
- (5) Downtown Development Authority (1.8823 mills, \$305,000 TIFA tax capture revenues)
- (6) Annual Appropriations Resolution (\$13,711,909)
- (7) Water Rates (\$43.74 per 1,000 cubic units. There is an additional \$10.70 CIP surcharge)
- (8) Sewer Rates (\$85.61 per 1,000 cubic units)

Suggested Motion:

Adopt the Annual Fiscal Resolutions for Fiscal Year 2021/22, inclusive of the amended Rate & Fee Schedule, the Capital Improvement Plan for 2021-2026, and DDA Budget.

CITY OF LATHRUP VILLAGE
 ANNUAL FISCAL RESOLUTIONS
 Fiscal Year 2021- 2022

(1) RESOLUTION ADOPTING BUDGET

WHEREAS, the City Administrator has prepared and submitted to the City Council a recommended budget covering the next fiscal year, a public hearing has been held after due notice, and all other Charter requirements for the adoption of an annual budget have been met; and

WHEREAS, a Proposed Budget has been studied, reviewed, modified, reduced to writing, and filed with the City Clerk, which meets with the approval of the City Council and is now ready for adoption in final form;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby adopt the Proposed Budget now on file with the City Clerk, and has been modified to date as being the Budget of the City of Lathrup Village for the fiscal year commencing on July 1, 2021; and

BE IT FURTHER RESOLVED that the City Clerk be directed to date and initial such budget document for purposes of identification.

(2) GENERAL PURPOSES TAX LEVY

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property for general municipal purposes;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the City at the rate of 17.8783 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$2,734,128 more or less) to be used for general municipal purposes; that this levy is made pursuant to the authority of Section 9.1 of the Charter and is exclusive of, and in addition to, all other special purpose levies for such year.

(3) REFUSE COLLECTION AND DISPOSAL TAX LEVY

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property to defray the costs of collecting and disposing of "garbage" (in this City termed "refuse"),

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and

personal property subject to such taxation within the City at the rate of 2.6816 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$601,122 more or less) to be used to pay the cost of establishing and maintaining a system for the collection and disposal of refuse; that this levy is made pursuant to the statutes in such case made and provided, and specifically 1917 PA 298, 1947 PA 179, and MSA 5.2681, all as amended to date.

(4) UNLIMITED TAX GENERAL OBLIGATION BONDS TAX LEVY

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property to defray the costs of street improvement projects,

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the City at the rate of 3.9307 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$410,097 more or less) to be used to pay the cost of constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing, and improving streets (the “Project”); that this levy is made pursuant to the statutes in such case made and provided, and specifically 1909 PA 279 and 2001 PA 34, all as amended to date, and an approving vote of the electors of the City of Lathrup Village.

(5) DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS, the City council has adopted a budget for the next fiscal year and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property within the City’s Downtown Development Authority District, as recommended and submitted by the Downtown Development Authority;

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the Downtown Development Authority District at a rate of 1.8823 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$305,000 more or less) to be used exclusively for Downtown Development Authority purposes or as authorized by an adopted agreement with the City of Lathrup Village.

(6) ANNUAL APPROPRIATIONS RESOLUTION

WHEREAS, the City Council has adopted a budget for the next fiscal year which is now on file with the City Clerk,

NOW, THEREFORE, BE IT RESOLVED that the Council does hereby appropriate the following sums for the following purposes for the fiscal year commencing the next July 1st:

Government Services & Library	\$ 516,855
Administration	\$ 743,506
Buildings and Grounds	\$ 149,028
Public Safety	\$2,321,047
Public Services/Refuse	\$ 648,179
Recreation	\$ 75,060
Contingencies & Capital Fund	\$ 110,450
Major Streets	\$1,328,926
Local Streets	\$1,548,286
Water	\$2,935,887
Sewer	\$2,447,634
Debt Service	\$ 471,847
Capital Acquisitions	\$ 110,450
Downtown Development Authority	\$ 304,754
Total	\$13,711,909

(7) WATER RATES

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs to operate the water system of the City hereinafter detailed,

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual fee of \$43.74 per thousand cubic feet on all water customers of the City commencing the next July 1st; that said fee is set pursuant to Sections 78-222 and 34-491 of the Code of Ordinances for the City of Lathrup Village.

(8) SEWER RATES

WHEREAS, the City Council has approved a budget document for the next fiscal year and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs to operate the sewer system of the City hereinafter detailed,

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby levy an annual fee of \$85.61 per thousand cubic feet on all sewer customers of the City as well as necessary surcharges for certain wastewater imposed upon the City by the Evergreen-Farmington Sewage Disposal System commencing the next July 1st; that said fee is set pursuant to Sections 78-383, 34-496, and 34-487 of the Code of Ordinances for the City of Lathrup Village.

Adopted this 25st Day of May, 2021.

Item A.

Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on May 25, 2021.

Yvette Talley, Clerk